

FULL VEHICLE SERVICE



Customer: _____
Make: _____
Model: _____
Reg No: _____
Engine Size: _____
Mileage: _____

KEY	
Where applicable	*
Satisfactory	<input checked="" type="checkbox"/>
Unsatisfactory	<input checked="" type="checkbox"/>

Pre Engine Checks

- Check vehicle history.
- Timing belt replacement interval.*
- Damage to bodywork, lamps , trim.
- Fit Protective covers.
- Check all seat belts.
- Operation of interior/exterior lights.
- Operation of ABS and air bag warning lights.*
- Check air conditioning operation including bad odour.*
- Check oil level.
- Check horn
- Check operation of suspension dampers.
- Lubricate all door hinges. locks and bonnet catches.
- Treatments to remove internal contamination.
- Check fuel cap.

Under the Bonnet

- Check cooling system/fan operation.
- Check and record anti freeze protection.....C.
- Check and record brake fluid condition.
- Check all auxiliary drive belts
- Check engine breather system
- Check vacuum pipes.
- Check power steering operation.
- Check throttle body.
- Check battery level and lubricate terminals.
- Check and top up all under bonnet fluids.
- Replace air filter.*
- Replace spark plugs*.
- Replace fuel filter.*
- Replace pollen filter.*

Vehicle Raised

- Change oil and filter and fit new sump plug washer.
- Check fuel lines and brake pipes.
- Check condition and security of the exhaust
- Check and top up axle and transfer box oil.*
- Check and top up gearbox oil.
- Check all steering and suspension joints, mountings and gaiters.
- Carry out tyre report.
- Check all wheel bearings for excessive play and noise.
- Check CV gaiters and joints for wear and splits.
- Check clutch cable/cylinder.*
- Grease all greasing points.*
- Check operation and condition of front brakes.
- Check operation and condition of rear brakes.
- Carry out brake report.

Vehicle Lowered

- Refill engine with specific grade oil.
- Torque wheel nuts/studs.

To Finish

- Road test vehicle and report any findings.
- Re-check engine oil level.
- Ensure all upholstery, gear lever, steering wheel are clean.
- Reset service interval indicator.*

Tyre Report

	Condition	Tread	Pressure	Tyre size
Front N/S				
Front O/S				
Rear N/S				
Rear O/S				
Spare				

Brake Report

	Pads/Shoes	Disks/Drums
Front N/S		
Front O/S		
Rear N/S		
Rear O/S		

Items Marked Unsatisfactory



Item	Issue

Technician

Name:

Position:

Date Of Service: